



SPONSORSHIP APPLICATION

Project Name: _____
Requesting Organization: _____
Address of Organization: _____ _____
Contact Name & Phone Number: _____
Overall Cost of Project: _____
Total Amount Requested: _____

- 1. Describe the problem or community need which the project or event will address.**

- 2. Describe the project or event and how it addresses the community's needs and how it relates to the Riverside Health System Foundation Mission.**

- 3. Specify total dollar amount requested and include an itemized budget summary if appropriate.**

- 4. Describe the anticipated results or impact of the project/event on the community. Provide a statement of specific outcomes measures regarding quality, satisfaction, or other. (Describe the targeted population and how they will benefit. Describe in detail the methodology your organization will be using to quantify measurable outcomes.)**

- 5. Estimate a time-frame of activities related to the project/event and outcomes.**

- 6. Describe the managing department/facility/agency/organization(s).**

- 7. Identify the local leadership and community support for the project or event.**

- 8. Describe the plans for sustaining the impact of the project/event after the Riverside Health System Foundation committed funds are depleted.**

- 9. May we share your application with another agency or foundation, which might be interested in supporting your program, project, or initiative? Yes No**

Please include the following Attachments:

- ❖ **Letter of Determination from Internal Revenue Service [Section 501(c)(3)]**
- ❖ **List of Board Members**
- ❖ **2 Support Letters from community (individuals, businesses, agency, industry)**

NOTE: If there is additional information that will support your request for funding, please attach to this application.

Please submit the original and 2 copies of this request, as well as the completed Sponsorship Application on diskette in Word or Rich Text Format to:

***Debbie Atkinson, M. Ed., Executive Director
Riverside Health System Foundation
701 Town Center Drive, Suite 1000
Newport News, VA 23606***